

Responses to Questions #1 07/17/26

Please see the following questions below:

1. Please provide a copy of the current utility Org chart **See attached**. Please note that the Assistant Director position has been vacant since January 2026 (retirement). In the interim, Samantha Clarke and Scott Mahan have covered multiple responsibilities of this position.
2. Is the wastewater plant required to be staffed 24 hours a day, 7 days a week, due to a condition of the Consent Order? **No**. Is this permanent? **The staffing is required based on the WWTF permit. Please see attached permit, page 18, section staffing requirements**
3. Is the water plant currently staffed 24 hours a day, 7 days a week? **Yes**.
4. What is the current plant(s) staffing schedule? Including number of positions per shift. **Information to be sent via separate email on Monday, July 20th.**
5. Section B. 1). iii – Please clarify “respond to callouts 24 hours a day and within 30 minutes of notification” – Does this mean to coordinate and dispatch the utility maintenance technicians? **Yes, either staff or vendor. At present, Scott Mahan is on call in case of an emergency. He will coordinate either staff or vendor depending on the situation. For example, he will call Jackson Land Development if there is a break or South Florida Utilities if there is a situation with the lift station. I can provide a draft vendor list which includes what that particular vendor is used for. I can also send you the current emergency response plan. We are in the process of updating some items but it does have a section that includes a breakdown of who to call in case of a certain situation. Would you like to receive these documents?**
6. Section B. 6) – Communications and Reporting – Please provide a copy of the current communication plan and/or provide information of the current compliance process for regulatory submittals, who prepares the reports? Who submits to the State. **Wastewater: Samantha Clarke (Office Manager) prepares all the reports in the DEP portal. Bob Salerno, Utility Administrator, reviews the reports before submitting them. Water: Samantha prepares the monthly MORs for Bob Salerno's review and then Samantha emails them to DEP. The CCR is prepared by Samantha with the results from PETC. Bob reviews the CCR before Samantha mails them out and also files it with the DEP. All reports received from PETC (quarterly DBP results and Bacteriological results) are emailed to DEP by Samantha.**
7. What authority will the proposer have regarding the purchases, repairs, subcontractors, etc. at both plants, collection and distribution systems? **Information to be sent via separate email on Monday, July 20th.**
8. Can you provide copies of the last WWTP compliance inspection and the last WTP survey? **Information to be sent via separate email on Monday, July 20th.**
9. During the pre-bid meeting there was a discussion about the service area on the east and the west side of the Turnpike. Could you please explain in more detail? **THISCD owns the distribution system east of the Turnpike. The Town of Davie provides the water. Ferncrest reads the meters each month and invoices the customers. The readings/water usage is sent to the Town of Davie and Ferncrest**

is invoiced by the Town each month based on that water usage. Ferncrest is responsible for water and wastewater services in it's service area west of the Turnpike.

10. SCADA system – Please provide information of the existing SCADA system being used at the plant **VT SCADA 12.0.54**